

**MINUTES OF THE MEETING OF  
THE SALCOMBE HARBOUR BOARD  
HELD AT CLIFF HOUSE, SALCOMBE ON MONDAY 17 NOVEMBER 2014**

<b>Members in attendance</b>			
* Denotes attendance		∅ Denotes apology for absence	
*	Cllr J Brazil (Chairman)	∅	Mr G Burrell
*	Cllr M J Hicks	*	Dr C C Harling (Vice Chairman)
*	Cllr K R H Wingate	*	Mr M Mackley
*	Cllr S A E Wright	*	Mr H Marriage
		*	Mr A Thomson
		*	Mr M Taylor
∅	Cllr H D Bastone (lead Executive Member)		

Item No	Minute Ref No below refers	Officers in attendance and participating
All agenda items		Salcombe Harbour Master, Head of Assets and Democratic Services Manager

**SH.31/14 MINUTES**

The minutes of the meeting of the Salcombe Harbour Board held on 29 September 2014 were confirmed as a correct record and signed by the Chairman.

**SH.32/14 DECLARATIONS OF INTEREST**

Members were invited to declare any interests in the items of business to be considered during the course of the meeting, and the following were made:

Cllr Wright, Dr Harling, Mr Mackley, Mr Marriage, Mr Taylor and Cllr Wingate all declared a disclosable pecuniary interest in all related agenda items by virtue of having moorings or paying harbour dues to the Council.

As the Deputy Monitoring Officer had previously granted a dispensation under Paragraph 8.1 (c) of the Code of Conduct (minute SH.06/14 refers), all Members remained in the meeting and took part in the discussion and debate on all agenda items.

**PUBLIC QUESTION TIME**

During the Public Question Time session the following matters were raised:

**Mr Richard Smith, Kingsbridge Estuary Boat Club**

Mr Smith wished to put on record his gratitude to the Harbour Master and his team for all their hard work during the recent extreme weather conditions.

**Mr Tim Tucker, South Sands Ferry**

Mr Tucker made reference to the South Sands beach having gained Blue Flag status and was led to believe that this accreditation was reliant upon public conveniences in the vicinity being kept open. As a consequence, Mr Tucker asked the Board to consider exerting some pressure on the Council to reverse its decision to close local public conveniences during the winter months.

In discussion, the Board made the following points:-

- (a) Whilst clarification could not be given at the meeting in respect of public convenience closures jeopardising a Blue Flag accreditation, the Board did express its deep reservations at any proposed closures in this area and its inevitable impact on the tourism industry. Furthermore, some concerns were raised in respect of the proposal to charge to use the public conveniences in the Whitestrand Car Park;
- (b) A Member commented on the cleanliness and quality of the public conveniences throughout the district, which were felt to be of great credit to the Council.

In conclusion, the Board wished for their concerns in this regard to be recorded and requested that a report be presented back to a future Board meeting from the Head of Assets (who was to meet with the Head of Environment Services to discuss this matter). In so doing, it was asked that this report highlight the cost of the service to the Council and whether the Board was potentially prepared to help out financially towards these costs or even to take on responsibility for their maintenance during the winter months.

**Mrs Ali Jones, Kingsbridge and Salcombe Marine Business Forum**

Mrs Jones wished to introduce herself to the Board and advised that she was to be the link and point of contact between the Marine Business Forum and the Board. In reply, the Board welcomed Mrs Jones to her first Board meeting.

On behalf of the Board, the Chairman concluded this agenda item by thanking each representative for addressing the meeting.

## SH.34/14 **FEEDBACK FROM HARBOUR COMMUNITY FORUMS**

The Board received verbal update reports from the Board Members who attended the Harbour Community Forums. The updates were as follows:

### **Salcombe Kingsbridge Estuary Association (SKEA)**

The SKEA representative informed that the Forum remained active via its website and particular reference was made to the 'Notice to Mariners' newsletter, which was circulated widely and well received by its recipients.

### **Salcombe Kingsbridge Estuary Conservation Forum (SKECF)**

The representative highlighted an interesting and informative presentation which was received at a recent SKECF meeting on the Gerston Treatment Plant.

### **South Devon & Channel Shellfishermen**

The Shellfishermen were currently meeting on a monthly basis and had no significant issues to report at present. The representative felt that these regular meetings had helped to build relations with the Shellfishermen and they felt somewhat appeased that they had been given every opportunity to raise their views regarding the Fish Quay. By attending the monthly meetings, the representative commented that a good working relationship had now been developed between the Board and the Shellfishermen.

### **Kingsbridge and Salcombe Marine Business Forum**

The representative expressed his support for the introduction of Mrs Jones as the link between the Board and the Forum (Minute SH.33/14 above refers).

### **Kingsbridge Estuary Boat Club (KEBC)**

The representative for KEBC echoed the comments raised by Mr Smith during the Public Forum (Minute SH.33/14 above refers).

## SH.35/14 **REPLACEMENT OF SHADYCOMBE PONTOON**

The Board was presented with a report that ultimately sought Council approval for capital expenditure against Harbour reserves in order to renew the existing pontoon in Shadycombe Creek, which had reached the end of its useful service life.

In discussion, reference was made to:-

- (a) the shelf life of pontoons. Since pontoons only normally lasted for an average of twenty-five years, the Shadycombe Pontoons (which were thirty years old) had lasted well, but now was felt to be the right time to replace them;
- (b) support for the proposal. Whilst supporting the proposals, a Member did wish to point out that the addition of two extra moorings was not necessarily a positive selling point.

It was then:

### **RECOMMENDED**

That the Council be **RECOMMENDED** to support the proposed choice of contractor on the terms as outlined in exempt Appendix A to the presented agenda report, with capital expenditure not exceeding £50,000 being granted for the renewal of the existing pontoon in Shadycombe Creek.

## SH.36/14 **PERFORMANCE MANAGEMENT**

A report was considered that reported the Harbour's performance against agreed Performance Indicators (PIs) for the second quarter of the current year.

In his introduction, the Harbour Master proceeded to focus on each of the PIs for which the performance target had not been met.

In discussion, the following points were raised:-

- (a) In light of the increased cases of speeding offences detected, the Board was informed that Harbour Staff would be providing a more visible presence next year in order to act as a deterrent;
- (b) In addition to the thirteen incidents of minor theft reported during this period, the Harbour Master was also aware of a number of attempted thefts;
- (c) With regard to the Harbour Dues collected at Slipway, the Harbour Master would continue to monitor this trend, but it was not considered by him to be a cause for concern at this time;
- (d) As an update following the publication of the agenda, the Harbour Master advised that the number of visiting yachts figure was actually less than presented. Nonetheless, whilst the numbers had reduced, the income from these had increased, which was felt to be a more important indicator;
- (e) The Board welcomed the introduction of the Water Quality PI and, following a brief discussion with regard to South West Water (SWW), Members were advised that SWW representatives were to be invited to attend a future meeting of the Economy and Environment Scrutiny Panel to respond to a number of issues. Due to the relevance of some of these issues to the Harbour, it was felt that the Harbour Master should be invited to attend this meeting.

It was then:

**RESOLVED**

That the performance management report be noted.

SH.37/14 **MATTERS FOR FUTURE CONSIDERATION**

The Board considered a report that identified matters for its future consideration.

In discussion, particular reference was made to the Customer Satisfaction Survey results. The Board was informed that an initial analysis of the responses would be presented to the next meeting on 9 February 2015. In acknowledging the limitations of the results, Members felt it would be beneficial to consider how best to deal with all aspects of customer feedback at a future Board workshop.

It was then:

**RESOLVED**

That the report be noted.

(Meeting commenced at 2.30 pm and concluded at 3.10 pm)

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Chairman